# DRAFT -- COMMUNITY COLLEGE COUNCIL (CCC) MEETING NOTES Tuesday, May 8, 2012 – 2:30 – 3:30 p.m. -- ICN

#### Those in attendance included:

- □ Linda Allen, President, Hawkeye Community College
- Barbara Crittenden, President, Southwestern Community College; and CCC Member
- □ MJ Dolan, Executive Director, Iowa Association of Community College Trustees,
- □ Dan Gillen, Vice President of Administration and Finance, Hawkeye Community College
- Kent Farver, Education Consultant, Bureau of Adult, Career, and Community College Education
- □ Colleen Hunt, Chief, Bureau of Adult, Career, and Community College Education
- Rosie Hussey, CCC and State Board of Education Member
- ☐ Mike Knedler, CCC and State Board of Education Member
- Moudy Nabulsi, Community College Trustee, Southeastern Community College, and CCC Member
- Max Phillips, CCC Chair and State Board of Education Member
- □ Roger Utman, Administrator, Division of Community Colleges
- □ Stephanie Weeks, Assistant to Roger Utman, Division of Community Colleges
- □ LaMetta Wynn, CCC and State Board of Education Member

## I. Welcome and Introductions—Max Phillips, CCC Chair

Chair Phillips called the meeting to order at 2:30 p.m. Members and presenters introduced themselves.

#### II. Approval of Meeting Minutes—Max Phillips

Chair Phillips asked for a motion to approve the minutes of the March 22, 2012, meeting of ICCPHSE.

<u>Action</u>: Motion made by Rosie Hussey and seconded by LaMetta Wynn to approve the minutes. Motion passed.

### III. Division Updates—Roger Utman, Administrator, Division of Community Colleges

Assistant Secretary for Vocational and Adult Education Holds Roundtable Discussions
 at DMACC Hunzinker Center in Ames—On the morning of April 18, 2012, U.S.
 Department of Education (USDE) Assistant Secretary for Vocational and Adult
 Education, Dr. Brenda Dann-Messier, held two roundtable discussions with faculty,
 students, parents, local high school administrators, and business and industry leaders
 at the DMACC Hunziker Center in Ames. The Assistant Secretary began her visit by
 touring the construction, auto body, and culinary arts programs housed in the Center.

Following the tour, the Assistant Secretary discussed information concerning career and technical education and the USDE's planned release of the blueprint for the new Carl Perkins Career and Technical Education (CTE) Grant. The Assistant Secretary also hosted two roundtable discussions. The first was to talk about the partnerships formed by the local school districts, DMACC, and local business and industry leaders. The second roundtable was to allow students and parents involved with the programs to talk about their experiences and the advantages that the programs and partnerships allow.

- <u>Data Elements</u>—The DE is working on a research project with ISU. The DE is putting together data elements to work on this project. A meeting has been scheduled for May 23, 2012, to look at these data elements and to ensure the data elements are used to measure the quality of the programs.
- Secretary Arne Duncan Releases Career and Technical Education (CTE) Blueprint in <u>lowa</u>—On April 19, 2012, U.S. Secretary of Education, Arne Duncan, praised lowa's leadership in career and technical education (CTE) and used the state as his stage to release CTE blueprint for the nation. Duncan unveiled a blueprint to reauthorize the Carl D. Perkins Career and Technical Education Act of 2006. The Perkins Act introduced changes in federal support for career and technical education. The changes helped improve student learning experiences but fell short of systemically creating better outcomes for students and employers who are competing in a global economy, U.S. education officials say.

Secretary Duncan's proposed blueprint for reauthorizing the Perkins Act sets aside \$1 billion to transform the program in the following four key areas, according to the U.S. Department of Education:

<u>Alignment</u>: Ensure the skills taught in career and technical education programs reflect the actual needs of the labor market so that students have the 21st century skills they need for in-demand jobs within high-growth industry sectors.

<u>Collaboration</u>: Motivate secondary schools, higher education institutions, employers, and industry partners to work together to ensure that all career and technical education programs offer students high-quality learning opportunities.

<u>Accountability</u>: Require career and technical education programs to show, through common definitions and related performance measures, that they are improving academic outcomes and enabling students to build technical and job skills.

<u>Innovation</u>: Promote systemic reform of state-level policies to support effective career and technical education implementation and innovation at the local level.

Adult Literacy Conference: Today & Beyond-Preparing Students for 21st Century Opportunities—The Adult Literacy for Workforce Iowa (ALWI)/Adult Basic Education Institute invited stakeholders from across the state to the conference entitled "Today & Beyond-Preparing Students for 21st Century Opportunities" in Des Moines on April 25-27, 2012. The purpose of the conference was to allow English-as-a-Second-Language (ESL), General Education Development (GED), Adult Basic Education (ABE) instructors/para-educators, transition specialists, adult literacy coordinators and GED Examiners, community college administrators, and Iowa Department of Education staff to explore ways in which stakeholders can prepare adult learners for opportunities in the 21st century. Dr. Tom Sticht, International Consultant in Adult Education, provided the keynote address. He examined the history of adult education in the United States and other nations and provided insights for constructing pathways and bridges for adult learners to traverse into the career opportunities of the 21st century.

## IV. IACCT Update—MJ Dolan, Executive Director, IACCT

<u>Funding Report</u>—MJ reported that the funding levels submitted were passed by both Houses on May 7, 2012, and have been submitted to the Governor. The amount of state general aid (SGA) passed was \$177M, compared to \$164M last year; and 260C-18A Workforce Training and Economic Development is \$8M, compared to \$7.1M last year.

In addition to that fund, last year we were able to get the GAP Tuition Assistance. This year there is a special line item of \$2M to assist with the GAP Tuition Assistance fund for workers in high demand jobs. Last year, that was a zero amount set aside for specific line item which gives us a total of SGA and workforce dollars of \$187M compared to 171.1M last year.

For infrastructure, ACE (Accelerated Career Education), which is split equally among the colleges, each of them will get \$400,000 this year; compared to a total of \$6M compared to \$5M last year. For infrastructure maintenance, \$5M compared to \$1M last year; if you total up both, the \$11M for infrastructure and the SGA workforce training we are at \$198M compared to \$177.1M. T

There is student grant bill, called the Kibbie Bill, and that was appropriated to the lowa College Student Aid Commission for \$5M and again those are dollars for high-skilled, high-demand jobs. Those will be determined on the lowa Workforce Development high-demand jobs or local surveys that are taken for high-demand jobs on how each community college can spend those dollars.

**2012 IACCT Annual Conference**—A successful annual IACCT conference concluded on July 27, 2012, at the Arrowwood Resort, in Okoboji, hosted by Iowa Lakes Community College. Each year community college staff and board members are nominated in five categories. The 2012 winners are:

<u>Iowa Outstanding Administrator/Manager Award</u>: Julie Huiskamp, Northeast Iowa Community College

<u>John P. Kibbie Award</u>: Ronda Kirkegaard, Northeast Iowa Community College <u>Outstanding Diversity/Equity Award</u>: Karen Gorham, Kirkwood Community College

IACCT Honorary Trustee Award: Senator John P. Kibbie

<u>Iowa Outstanding Support Staff Award</u>: Clark Marshall, Iowa Lakes Community <u>Iowa Outstanding Chief Administrator Award</u>: Mick Starcevich, President, Kirkwood Community College

<u>Iowa Outstanding Faculty Member Award</u>: Jeffrey Kaufmann, Eastern Iowa Community College District

## V. <u>lowa Community Colleges Certified Budget Report—FY 2013—Kent Farver</u>

Kent Farver presented the FY 2012 Iowa Community Colleges Certified Budget Report. He indicated this report is prepared to assist the CCC and the State Board of Education members in their role of approval of community college budgets. The report includes the approved budgets for all 15 community colleges.

Farver explained that the Iowa Community Colleges Certified Budget Report is required by Iowa Code and the Iowa Department of Management coordinates the process. The State Board is required to approve the budgets each year by June 1. Farver reviewed the budget process, purpose, and what information is included in the certified budget report.

Linda Allen, president of Hawkeye Community College (HCC); and Dan Gillen, Vice President of Administration and Finance, HCC, made a brief presentation to regarding some of the "real budget issues" effecting HCC.

President Allen and Dan Gillen spoke about the challenges in setting community college budgets and provided the community college's perspective on the budget process. Allen reviewed a PowerPoint that included information on the following:

- Iowa Community College Percentage of Total Revenue by Source
- Hawkeye Community College Operating Fund Revenue and Expenditures: FY2011
- Tax Year Comparison of Revenue Actual FY2001 Compared to FY2011
- Early Retirement Incentive
- Reduction of Staff (attrition)

- Hawkeye Community College has:
  - --Reduced expenditures
  - --Increased efficiencies
  - --Outsourced Printing Services
  - --Outsourced Maintenance/Custodial Services
  - --Outsourced Food Services

There was discussion regarding state property tax, correlation of loss of enrollment to higher tuition, expenditures, if individuals are enrolling in community colleges so they can receive grant dollars to pay their personal bills, and if a downtrend is being seen in students taking out loans.

Farver indicated that he would provide the Board with information about whether state general aid, property tax revenue, or tuition revenue was used to fund housing or athletic programs. Farver also indicated that he would provide the Board with the Iowa Code language pertaining to the restrictions on state general aid related to athletic facilities.

<u>Motion</u>: Rosie Hussey moved and Mike Knedler seconded to move that the State Board approve Iowa's Community Colleges Certified Budget Report—FY 2013.

**Vote**: The motion carried unanimously.